Test scenario template

Write one row per scenario. A scenario says what to test, not how. Link each scenario to the requirement it checks and to the test cases that cover it, then mark gaps as Not covered.

Project name	
Release / version	
Features in scope	
Prepared by	
Date	

Scenario ID	Module / feature	Requirement or user story	Test scenario	Type	Priority	Linked test cases	Status	Owner	Notes

Drop-down values. Type: Positive, Negative, Edge. Priority: High, Medium, Low. Status: Draft (still being written), Ready (reviewed, waiting for test cases or a run), Covered (linked test cases exist), Not covered (a gap to fix).

Copy rows as needed. Delete the columns your project doesn't need.

Test scenario template: online store example

Illustrative example for an online store release: login, search, cart, checkout and saved cards. IDs, names and dates are made up.

Project name	Online store (example)
Release / version	4.2
Features in scope	Login, search, cart, checkout, saved cards
Prepared by	QA lead
Date	2026-11-09

Scenario ID	Module / feature	Requirement or user story	Test scenario	Type	Priority	Linked test cases	Status	Owner	Notes
SC-LOGIN-01	Login	US-101: As a shopper, I can log in to see my orders	Check that a registered shopper can log in with a valid email and password	Positive	High	TC-LOGIN-001, TC-LOGIN-006	**Covered**	Tester A	
SC-LOGIN-02	Login	US-101: As a shopper, I can log in to see my orders	Check that login fails with a wrong password or an unregistered email	Negative	High	TC-LOGIN-002, TC-LOGIN-003	**Covered**	Tester A	
SC-LOGIN-03	Login	US-102: Lock the account after repeated failed logins	Check that the account locks after 5 failed attempts and unlocks after 15 minutes	Edge	Medium	TC-LOGIN-004	**Ready**	Tester A	Needs a reset script for the test account
SC-SEARCH-01	Search	US-110: As a shopper, I can search the catalog by keyword	Check that a keyword search returns matching products sorted by relevance	Positive	High	TC-SEARCH-001, TC-SEARCH-002	**Covered**	Tester B	
SC-SEARCH-02	Search	US-110: As a shopper, I can search the catalog by keyword	Check that a search with no matches shows an empty state with suggestions	Negative	Medium	TC-SEARCH-003	**Ready**	Tester B	
SC-SEARCH-03	Search	US-111: As a shopper, I can filter search results	Check that price, brand and rating filters narrow the results and can be cleared	Positive	Medium		**Draft**	Tester B	Waiting for the final filter list from the product team
SC-CART-01	Cart	US-120: As a shopper, I can manage items in my cart	Check that a shopper can add items, change quantities and remove items, and the cart total updates	Positive	High	TC-CART-001, TC-CART-002, TC-CART-003	**Covered**	Tester C	
SC-CART-02	Cart	US-120: As a shopper, I can manage items in my cart	Check that a shopper cannot add more units than are in stock	Negative	Medium	TC-CART-004	**Ready**	Tester C	

Scenario ID	Module / feature	Requirement or user story	Test scenario	Type	Priority	Linked test cases	Status	Owner	Notes
SC-CART-03	Cart	US-121: The cart is saved to the shopper's account	Check that the cart keeps its items after the shopper logs out and logs in on another device	Edge	Medium		Not covered	Tester C	Gap found in review: add test cases before release 4.2
SC-CHK-01	Checkout	US-130: As a shopper, I can pay for my order by card	Check that a logged-in shopper can complete checkout with a card and gets an order confirmation	Positive	High	TC-CHK-001, TC-CHK-002	Covered	Tester A	
SC-CHK-02	Checkout	US-130: As a shopper, I can pay for my order by card	Check that a guest shopper can check out without creating an account	Positive	High	TC-CHK-003	Covered	Tester A	
SC-CHK-03	Checkout	US-130: As a shopper, I can pay for my order by card	Check that a declined card shows a clear error and no order is placed	Negative	High	TC-CHK-004	Ready	Tester A	Use the payment provider's test decline card
SC-CHK-04	Checkout	US-131: As a shopper, I can apply a promo code	Check that an expired promo code is rejected and the order total does not change	Negative	Low		Draft	Tester B	
SC-CARD-01	Saved cards	US-140: As a shopper, I can save a card for later orders	Check that a shopper can save a card at checkout and reuse it on the next order	Positive	High	TC-CARD-001, TC-CARD-002	Covered	Tester C	
SC-CARD-02	Saved cards	US-140: As a shopper, I can save a card for later orders	Check that an expired saved card is flagged and cannot be used to pay	Edge	Medium		Not covered	Tester C	Needs a test card with a past expiry date

More test scenario examples and the Excel version of this template: katalon.com/resources-center/blog/test-scenario

Disclaimer: this template is provided by Katalon for reference only. Adapt it to your project. Katalon makes no warranties about its completeness or suitability for your use. The example uses illustrative data.